

Announced Mass Intentions

On **Monday, October 24th**, we will begin to take Announced Mass Intentions for 2017. In order to be fair to everyone and to make certain the Masses are said in a timely manner, we've adopted the following policy:

1. Announced Mass Intentions will be taken for daily Masses, as well as Sunday Masses.
2. No individual Mass Intentions will be taken for Christmas, Easter, All Souls, Thanksgiving Day, Memorial Day, Mother's Day or Father's Day, Veterans Day.
3. **Once the 2017 Mass Book is full, we will not take any more Announced Mass Intentions. We cannot backlog Mass Intentions for the next year. When it becomes full, only Unannounced Masses will be taken and forwarded to the Missionaries.**
4. We will offer the maximum of two (2) Intentions per Mass.
5. Times and dates will be assigned on a *first-come, first-serve basis*.
6. If you are the first person to request the Mass date and time, and you do not wish to have a second intention allowed, you must make that clear at the time the Mass is requested. Otherwise, it will remain open to a second intention if someone else should wish to have the same date and time. No phone calls will be made to notify you that a second intention has been made after the fact.
7. If the date or time of the Mass requested is unavailable, we will schedule it to the nearest date and time available if you do not specify.
8. At the time of death, there will be a limit of five (5) Announced Mass Intentions for that deceased person for the calendar year—if the current Mass book is open and not filled for the current year. Unannounced Masses are offered once the 5 Announced is met or Memorial Donations to the Church can be made in their memory.
9. Mail-in or dropped off Intention requests will be recorded as soon as possible.
10. The offering for an Announced Mass is \$10.00, which must be made at the time of requests. ***We cannot take requests over the phone.***
11. We will continue to offer Unannounced Mass Intentions with a sympathy card stating the name of the deceased and the requestor. The offering for an Unannounced Mass is \$10.00.
12. We will continue to honor all of the Mass Intentions from Estates that we have accepted so far, *however*, we will no longer accept Mass Intentions from Estates.
13. Three (3) Mass Intentions per person are allowed **at the time the Mass Book is opened**. This will allow everyone to have a Mass Intention when the book is *first opened*. This does not mean that you cannot come in to have additional Masses said later throughout the year.

All Mass Intentions requests must be filled out on the form *on the reverse side of this paper*. **(PLEASE BE SURE TO PRINT.)** Please put this form, along with the offering, in a separate envelope and drop it in the collection basket marked "Mass Request 2017" or bring it to the Parish Office (223 E. Union Street, Burlington, NJ). Please make checks payable to "St. Katharine Drexel Parish." Thank you.

ANNOUNCED MASS INTENTIONS REQUEST SHEET—2017

DATE TIME FOR WHOM FROM WHOM

1. _____

WILL YOU ALLOW 2nd INTENTION ON THIS MASS? YES OR NO (Will you share this Mass with someone else?)

ALTERNATE DATE OR TIME: (If date or time above is not available.)

DATE TIME FOR WHOM FROM WHOM

2. _____

WILL YOU ALLOW 2nd INTENTION ON THIS MASS? YES OR NO (Will you share this Mass with someone else?)

ALTERNATE DATE OR TIME: (If date or time above is not available.)

DATE TIME FOR WHOM FROM WHOM

3. _____

WILL YOU ALLOW 2nd INTENTION ON THIS MASS? YES OR NO (Will you share this Mass with someone else?)

ALTERNATE DATE OR TIME: (If date or time above is not available.)

YOUR NAME: _____

PHONE NO.: _____

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****DO NOT WRITE BELOW THIS LINE****
****FOR OFFICE USE ONLY****

NO. SUBMITTED: _____ DATE RECEIVED: _____

AMT. PAID: _____ CASH _____ CHECK # _____